

**Experienced Fundraisers / Project Writers
Call for Expression of Interest - Roster Database**

Call for Expression of Interest announced on 4 March 2022

Background, objectives and scope

[Universum College, Kosovo](#) and [The Balkan Forum](#) are looking for Experienced Fundraisers / Project Writers for different donor funded projects with main focus on EU Funded projects in Education and Training.

Process

Application is a mandatory prerequisite for all those interested. Submitting your application does not automatically mean that you will be contracted for a task assignment as it will depend on our assessment of individual applications, followed by interviews, following which successful applicants will be included in our Roster Database.

Successful applicants will need to sign a contract with us before undertaking an assignment which will be based on our needs. Should successful applicants be contracted to perform an assignment for us, they are expected to perform to the highest professional standards.

What are we seeking?

We are looking for Fundraisers with a high level of expertise and professional experience with EU funding programs and tenders, including but not limited to Erasmus+, Horizon Europe and other EU funding instruments. Experience writing funding applications/working with other donors (government and/or private) will be considered as an asset.

Selection will be made on the basis of selection criteria such as professional expertise and experience, language skills, success rate, absence of conflict of interest, and other criteria. The procedure will be objective and follow the principles of non-discrimination and equal treatment.

Areas of expertise and professional experience must be adequately detailed and documented in your Expression of Interest.

To apply, please send:

- a maximum 2 pages CV;
- a maximum 1-page Motivation Letter which highlights your success rate with funding applications submitted, a daily fee for our consideration and how long in advance you would prefer to be notified for undertaking an assignment, in case you are selected to undertake an assignment based on our needs.

Expressions of interest are sent at jobs@universum-ks.org and info@thebalkanforum.org with the subject EOI for Fundraiser/Project Writer.

Expressions of interest are received throughout the year. We will assess applications on monthly bases and include in our Roster Database successful applicants who will be contracted based on our needs. We regret that only successful applicants will be contacted.